

Guidelines for Hike Hosts

Revised 8/12/06

- Research the hike
 - Look on the Web, especially the official park website
 - Walk the trails and take pictures.
 - Get maps. Mark the trails we will be on with a highlighter. Post that map on the Wild Recovery sign on the day of the hike.
- Contact the park we will be visiting:
 - Let them know when we will be there.
 - Ask if we need any type of permit or anything for our group of 20 to 50 hikers.
 - Ask if smoking is allowed in the park, if so where: on the trails, campsites, picnic areas, parking lots, etc.
 - Ask if dogs are allowed, especially if they are allowed on the trails on which we will be hiking. Leash required?
 - Verify parking fees. Are the fees changing soon? Is exact change required?
 - Are maps available? Cost? Hours that maps are available?
 - Any special hazards in the season we'll be hiking?
 - Get as much info from the parks staff as possible and add it to this form.
- Fill out this form
- Send hike info to Meeting Directory person *and* Web Servant.
 - Send all info to both to ensure both printed directory and website are accurate.
 - Send this form to our Meeting Directory person *and* Web Servant. Use email, fax, snail mail, or deliver in person; what ever is easiest for you.
 - See website for deadline for Meeting Directory information. This deadline is critical; we must have your hike information to print the directory.
 - Send hike information to Web Servant early and often. It is good to have at least a little information on the Web right away, even if it is incomplete. It is easy to update later.
- Take pictures
 - Use a digital camera if possible. Otherwise, ask for a CD when developed, or send prints to the Web Servant for scanning.
 - Pictures should be high resolution. Most pictures on the website are 980x735.
 - Send the original files for best quality. Web Servant will crop and resize as needed.
 - Don't send every picture. Pick out no more than six of the most colorful, sharpest, and most interesting ones.
 - Don't include any people in the pictures. For anonymity, our policy is no people whatsoever.
 - Avoid having buildings and man-made objects in the pictures. This is *Wild Recovery*. Wooden bridges, gates, and fences are fine. Animals are fantastic. Closeups of plants and rocks unique to the are good.

Hike Information

Date of hike:

Hike Name:

County hike is in:

Travel time from San Jose:

Detailed directions to parking lot from San Jose ("Getting There"):

Where to Meet (exactly which parking lot and any other info):

Trail Head (this helps if someone arrives late):

Hike details (what trails? Where is meeting site? This helps if someone arrives late. Meeting site will not be published on flyer, since it often changes, but will be listed on website.) ("Walking the Walk"):

Level (1-5):

Elevation change:

Miles:

Entrance Fee (if any):

Parking Fee (if any). Specify if exact change required, or any other special requirements):

Host (your name):

Your Phone # (to be printed on flier and posted on Web):

Your Email: (Will be converted to an @wildrecovery.org address for flier and Web):

Dogs OK? (on leash?):

Smoking allowed? Where?:

Hazards ("Know Before You Go"):

What to bring ("Know Before You Go"):

Bathrooms (in parking lot? Along trail?):

Other Important Info ("Know Before You Go"):

Interesting features and history ("The Place"):

Website for maps:

As of 1/1/06, Trusted Servants are:

- Meeting List Eric C. (408) 605-2366 ericc@wildrecovery.org
- Web Servant David R. (415) 366-7373 davidr@wildrecovery.org FAX (940) 234-9714 mail: 326 Corte Madera Ave., Corte Madera CA 94925
- Assistant Web Servant Jimmy C. (408) 621-8785 jimmyc@wildrecovery.org